

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON THURSDAY 18th APRIL 2024
7.30pm in the OLD SCHOOL ROOMS, HORLEY.**

PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Bob Barnwell, Kate Wythe, Duncan Raper, Simon Attfield, Clerk to the Council David Beck. District Cllr G.Reynolds

Three village residents were also in attendance

1) Apologies for Absence

Cllr M.Hamer

2) Declarations of interests

None to record

3) Minutes of the meeting held on 18th January 2024

Acceptance was proposed by Cllr Barnwell and seconded by Cllr Wythe. It was resolved that the minutes be agreed.

4) Matters Arising

- Maintenance of Village Gates – it was agreed that the quotation from C.Jarvis of £529.84 to re-furb the current three gates be accepted. C.Jarvis to be informed. **Action Cllr Curd**
- Parish Clerk confirmed the Precept had been confirmed by CDC (£8400) and the first payment of £4200 had been received.

5) Finance

On-line banking – Parish Clerk had finally received confirmation of the current position from Barclays. An instruction document was circulated. Note: Cllr Barnwell will be removed from the authorised signatory list after May 9th 2024.

Bank Statement to 31st March 2024 -

Circulated prior to meeting. The statement shows a total bank balance across the two accounts of £48334.73 less an uncleared cheque of £50.00 (£48284.73). This report will form the basis for the year end accounts to be sent for inspection by the auditor.

Financial Year End March 31st 2024

The Council is no longer required to submit its annual accounts for external audit, and, as in previous years can now certify that it is exempt as neither gross income or gross expenditure exceeded £25,000. Before making a decision as to whether such certification should be approved, the accounts will be submitted to the Council's internal auditor for review, together with the Asset Register, Risk Assessment, Code of Conduct, Standing orders and Bank Reconciliation. These documents had been circulated prior to the and Members agreed to approve them. Once the Internal Auditor's report is available, Members will then be asked to approve the relevant documentation for publication.

2024/25 Budget Monitoring Report –

Circulated prior to meeting. The update was noted.

6) Relevant Correspondence

Oxfordshire County Council – email Flood risk management funding had been circulated prior to the meeting. It was agreed there were no requirements currently

Antony Ellis – email re potential discharges from Sewerage Farm into Sor Brook – email already forwarded to Councillors. Thames Water had been asked to comment. Parish Clerk reported that Thames Water had visited site and responded with a ‘Completed investigation. Sewer lines found to be clear and free of blockages’. Despite a lengthy initial request to answer various questions, Thames Water had not done so. Future Cllr A.Hendry to be asked to further investigate.

Action Future Cllr A.Hendry

Mike/John Abbotts – email offer to provide DeFib training and registering of the village’s Defib.– email already forwarded to Councillors. There was a full and lengthy discussion including the members of public and District Cllr G.Reynolds on the subject following the recent delays in gaining access to the DeFib box and ambulance response after an incident in the village when the DeFib was required. The main issue with the access appeared to be which system the village DeFib was registered on. It was agreed 1. The current agency be contacted again to confirm which system was being used, and if not the case the SCAS be the primary contact. 2. The village DeFib to be registered with ‘The Circuit’ – a national DeFib network. *Parish Clerk note: this has now been done and confirmed that the village DeFib information is now connected to South Central Ambulance Service. Council Members & M.Abbotts had been informed.* 3. The offer of DeFib training to be discussed at the next meeting.

Action Parish Clerk

Gigaclear – update on proposed full fibre for village. Cllr Barnwell had ‘attended’ a Teams meeting on behalf of the Council and resident B.Moss had had a meeting with the company. Both gave their input. After a full discussion it was agreed that Gigaclear be invited to present to the Parish Council.

Action Parish Clerk

CDC – Precept of £8400 agreed for Horley Parish for 2024/2025

CDC Planning- re Mill Cottage, Wroxton Lane re unauthorised extension to the rear of the garage. Resident informed by CDC that CDC requires them to demolish the part-built extension and restore the building to it’s former condition or submit a planning application.

Cubiquity Media – re government sponsored free framed portrait of the King. (Size 640mm x 510mm). Parish Clerk had applied and was successful and the framed portrait had been received. The siting of the portrait to be discussed at the next meeting. Potential for the Old Schoolrooms?

Action Cllr Tite

OCC Highways – re potential closure of Little Lane/Hornton Lane – still awaiting confirmation from OCC Highways how the village will be affected, as both the road and diversions appeared to be closed at the same time.

Action Parish Clerk

Planning Applications received since last meeting

Mr & Mrs. E.Jones, Quantock House. – first floor extension. Discussed and the Parish Council has no comments to make on this application

Planning Permissions received since last meeting

Mrs. L. Herrick, Brookfield Wroxton Lane. – Two storey extension.

Ms.G.Kennett, Bramshill Barn, Little Lane – Listed building repointing of existing walls.

Mr.& Mrs.M.Hamer, Meadowsweet Farm, Hornton Lane – Erection of first floor rear extension

Planning Applications withdrawn since last meeting

S.Apps – proposed Barn on field Wroxton Lane.

Horley Parish Council – proposed village parking area.

7) Parking issues on Wroxton Lane

To remain as an agenda item on the way forward.

8) Proposed Solar Farm – top of Banbury Lane

Update/current position. - It was noted that a site survey had been conducted but to date no planning application had been placed with CDC. To remain an agenda item.

9) 20mph speed limit through the village.

Parish Clerk note: Since the meeting a response has been received from OCC pushing back on the idea of 30mph buffer zones. The Parish Council would need to raise this issue when the scheme goes into formal consultation. This information has been forwarded to members prior to the meeting.

10) Local Elections May 2nd 2024

All necessary paperwork had been completed and CDC Elections team had confirmed there would be an Uncontested Election for the village. Cllr Barnwell was stepping down. Cllr Tite thanked Cllr Barnwell for his input over 24 years. Ms.A. Hendry would be joining the Parish Council. Cllr Tite informed the Council he would not be standing as Chair. All changes to come into place with new terms of office commencing May 7th 2024. CDC would contact each Councillor direct.

All note.

11) Any other urgent business

Parish Clerk: Various potholes through the village had been reported to OCC and some repairs made.

Cllr Attfield: The Salt bin on Banbury Lane was still awaiting replacement. This had already been registered with OCC Highways. Parish Clerk to contact/chase again. **Parish Clerk**

Village resident requested any village projects be added to the next agenda.

Cllr Curd. – it appeared motor bikes/riders had started again near the old railway line. He would find out the current land owner.

Cllr Curd

Dates of next meeting

9th May 2024 **7pm** Annual General Meeting and approval of accounts after audit

7.30pm Annual Parish Meeting/Village Groups.

25th July 2024

17th October 2024

16th January 2025

24th April 2025

It is accepted extra meeting(s) may need to be called to discuss any outstanding matters when and if the situation was necessary

MEETING CLOSED AT 21.30pm