

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON THURSDAY 18<sup>th</sup> JANUARY 2024  
7.30pm in the OLD SCHOOL ROOMS, HORLEY.**

**PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Bob Barnwell, Kate Wythe, Duncan Raper, Simon Attfield, Clerk to the Council David Beck. District Cllr D.Webb**

**Three village residents were also in attendance**

---

**1) Apologies for Absence**

Cllr M.Hamer

**2) Declarations of interests**

None to record

**3) Minutes of the meeting held on 19<sup>th</sup> October 2023**

Acceptance was proposed by Cllr Barnwell and seconded by Cllr Attfield. It was resolved that the minutes be agreed.

**4) Matters Arising**

- Maintenance of Village Gates – matter on-going.
- Re possible erosion to bank Manor Orchard/Lane Close. Parish Clerk had contacted both the contractor and OCC. Neither party saw an issue. Parish Clerk to confirm to the resident who had raised the issue. **Action Parish Clerk**

**5) Finance**

On-line banking – matter ongoing. Members of the Council confirmed who banked with Barclays and who had card readers. **Action Parish Clerk**

**Bank Statement to 31<sup>st</sup> December 2023 -**

Circulated prior to meeting. Statement shows a total current balance of £49417.89 less an uncleared cheque of £75.00. (£49342.89) with a potential further minimum £655.20 budgeted spend before year end 31 March 2024.

**2023/24 Budget Monitoring Report –**

Circulated prior to meeting. The update was noted.

**2024/25 Budget & Precept –**

A draft budget report to assist in setting and agreeing the 2024/2025 budget and precept had been circulated prior to the meeting. After discussion it was proposed by Cllr Tite and seconded by Cllr Raper the budget be accepted and the precept be kept at current level £8400. All agreed. Parish Clerk to complete the necessary CDC paperwork

**Action Parish Clerk**

## 6) Relevant Correspondence

B.Moss email: re Notice outside a residents house regarding a new telegraph post and putting lines through the village underground. – discussed. The notice was for conversion of the lamp to LED. Putting lines underground had been investigated in the past and the Parish Council would not be pursuing this as a priority at the moment. B.Moss to be informed.

### Action Parish Clerk

Oxfordshire Mind: re any potential donation. Agreed to send £50

CDC: re Tax base 2024/25. Quoted as + 0.4% for Horley

CDC: re Parish Elections recharges in 2024/25

C.Harris: Route finder directions out of village towards Banbury. Parish Clerk to investigate.

### Action Parish Clerk

M.Abbotts: Emails ref the De-fib following it's use during the recent emergency. – Parish Clerk had contacted the agency responsible for maintaining the contract and requested an investigation into why there was a delay in the South Central Ambulance Service releasing the De-fib box number. The process was relayed to the meeting. The Parish Clerk had already confirmed to M.Abbotts that the Defib was registered with the SCAS, there was a named person responsible for checking the Defib and there was a spare set of pads in the box. The Parish Council were concerned with the process between SCAS and the data system held. (part of the requested investigation). The Parish Clerk had received methods of ensuring easier access to the De-fib and these had been circulated prior to the meeting. The members to consider these and also the promoting of the What3Words app. Meanwhile Parish Clerk to further contact M.Abbotts and send condolences on behalf of the Parish Council.

### Action All

#### Planning Applications received since last meeting

\*S.Apps – application for erection of a barn on Wroxton Lane field – one application withdrawn and then re-submitted. With the new owners of the field Mr.& Mrs.Apps in attendance at this meeting a full discussion took place on the application. Cllr Tite confirmed that the Parish Council had a duty to reflect the views of the village and gave the rationale behind the Parish Council's objecting to the application, with Mr.& Mrs.Apps stating their case for the erection of the barn and track.

M.Hillman – Tree works Beech Court, Manor Orchard\*\*

Mrs.L. Herrick – Old Council Houses, Wroxton Lane. – Two storey extension. Previously circulated to Council members – no comments to make on the application forwarded to CDC.

#### Planning Permissions received

The Old Barn, 3 Old Manor Court – Small amendment to original Conversion of garage etc. – moving of two skylights. The Parish Council had no comments.

#### Planning Applications refused since last meeting

\*\* M.Hillman, tree works Beech Court, Manor Orchard, with a subsequent tree preservation order placed on said tree.

Ms.J.Smith, Extension Chapel Cottage, Wroxton Lane. – Appeal against original decision not to grant listed building consent had been dismissed.

## 7) Parking issues at Wroxton Lane

\*Update/current position - Further discussions took place with Mr.Apps expressing their surprise at the amount of negatives over their intended use of the field and the erection of the barn/track. He informed the meeting they were looking to improve the fences adjacent to the road and along the brook side and footpath and bridge. Mr.Apps confirmed at this moment in

time that they would not be offering the land the Parish Council were pursuing for the proposed car park. Parish Clerk to inform the Architect **Action Parish Clerk**  
The Parish Council now would need to investigate methods of ensuring safe parking in that area. **Action All**

**7) Proposed Solar Farm – top of Banbury Lane**

Update/current position. - It was noted that a site survey had been conducted but to date no planning application had been placed with CDC. Unconfirmed reports had been heard that there was historical interest on the site.

**8) 20mph speed limit through the village.**

Plans had been received from OCC ref the proposed siting of the 20mph signs. These were considered. The Parish Council request a 30mph buffer zone to be discussed at a site meeting before the first 20mph signs on the three roads into the village. Parish Clerk to inform OCC.

**Action Parish Clerk**

*Parish Clerk note: Since the meeting a response has been received from OCC pushing back on the idea of 30mph buffer zones. The Parish Council would need to raise this issue when the scheme goes into formal consultation. This information has been forwarded to members.*

**9) Local Elections May 2<sup>nd</sup> 2024**

*Since this meeting Briefing dates and the necessary new candidates nomination forms/dates for submission have been received and forwarded to the members.*

**10) Any other urgent business**

Parish Clerk: Various potholes through the village had been reported to OCC who had responded that the current situation didn't currently meet the criteria for intervention under their Highways Safety Inspection.

Cllr Curd: Would the Parish Council consider contributing towards the upkeep of the Michael Hardinge Trust building.? To be an agenda item for the next meeting. **Action Parish Clerk/All**

Cllr Attfield: Fly tipping and specifically tyres on Wroxtton Lane. District Cllr Webb would inform the CDC 'Blitz Team' for removal. *Note: Since removed*

**Dates of next meeting**

Currently:

18<sup>th</sup> April 2024

9<sup>th</sup> May 2024 **7pm** Annual General Meeting and approval of accounts after audit

**7.30pm** Annual Parish Meeting/Village Groups.

25<sup>th</sup> July 2024

17<sup>th</sup> October 2024

16<sup>th</sup> January 2025

It is accepted extra meeting(s) may need to be called to discuss any outstanding matters when and if the situation was necessary

**MEETING CLOSED AT 21.20pm**