

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON THURSDAY 28<sup>th</sup> JULY 2022**  
**7.30pm in the OLD SCHOOL ROOMS, HORLEY.**

**PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Martin Hamer, Simon Attfield, Kate Wythe, Bob Barnwell, Duncan Rapier, Clerk to the Council David Beck. One village resident was also in attendance**

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**1) Apologies for Absence**

None to record

**2) Declarations of interests**

None to declare

**3) Minutes of the meeting held on 21<sup>st</sup> April 2022 and the Annual General Meeting 12<sup>th</sup> May 2022**

Meeting 21<sup>st</sup> April. Acceptance was proposed by Cllr Attfield and seconded by Cllr Hamer. It was resolved that the minutes be agreed

Annual General Meeting 12<sup>th</sup> May 2022. Acceptance was proposed by Cllr Wythe and seconded by Cllr Curd. It was resolved that the minutes be agreed.

The minutes of the Annual Parish Meeting held on 12<sup>th</sup> May 2022 were noted. These minutes would be accepted at the 2023 Annual Parish Meeting.

**4) Matters Arising**

Replacement Poo Bin posts – matter on-going

**Action Cllrs Hamer/Attfield**

All the necessary paperwork for the 2022 Parish Council Elections had been completed and forwarded to Cherwell District Council.

Other matters arising would be covered during this meeting

**5) Finance**

**- Bank Statement to 30<sup>th</sup> June 2022.**

For information to the Members, the reconciled bank statement had been circulated to the Members prior to the meeting and was noted. The report showed bank balances of £42654.80. The balance does not include for an uncleared cheque of £240.00 and the invoice received and not yet paid (£2100.00 including VAT) for the Architects Fees for the Wroxton Lane Parking project.

**- Financial Year End 2021/2022**

The Parish Council's Annual Audit return was sent to, within the deadline, and accepted by HM Government's approved external auditors.

- **2022/23 Budget Monitoring Report**

The budget monitoring report setting out income and expenditure during the period to 30<sup>th</sup> June 2022 had been circulated prior to the meeting and the Members resolved to note the report. Proposed Cllr Raper Seconded Cllr Hamer.

**6) Relevant Correspondence**

None to record

**7) Received Notice of Planning Applications since last meeting**

Jackson, Lower Field Barn Clump Lane – conversion of garages – this was discussed fully and it was agreed the Parish Council had no comments to make.

Williams, Holly Tree Farm – tree works – **now approved**

Gibbs, Wroxton Lane – tree works – **now approved**

Preston, Wardour House, Wroxton Lane – tree works – **now approved**

England, Lane Close – erection of front single porch and rear extension

Marshall, Little Lane – replacement conservatory – discussed and it was agreed the Parish Council had no comments to make

Campbell-Hobson – creating an access from Clump Lane – this was discussed fully and it was agreed the Parish Council had no comments to make.

**8) Planning Permissions received since last meeting**

Wainwright, St.Elmo, Little Lane – erection of rear conservatory

Horley Cricket Club – New pavilion

Michael Hardinge Charitable Trust – new windows in Schoolrooms

**9) Parking issues at Wroxton Lane**

The invoice had been received from the Architects for undertaking a topographical survey, preparing scheme drawings and preparing documents application at £1750 plus VAT (Total £2100). – approval to pay was agreed at this meeting.

OCC, as the local Highways Authority have in principle objected to the granting of planning permission on the grounds of minimum vision splay (2.4m x 43m) in both directions – plus the end two spaces needed to be 2.7m wide for accessibility and not 2.5m. It was noted that the Architects had responded on behalf of the Parish Council and re-submitted plans.

The Parish Council were informed by the member of public in attendance that there had been 101 responses on the CDC Planning Portal, with all but one in general support of the project.

Cllr Hamer reported that the Hamer family were willing to enter into an agreed formal agreement for the tenancy of the land. The Parish Council should cover any solicitor's fees in drawing up that agreement.

The damaged verge on the opposite side would need re-instating with a practical solution to ensure there was no future parking causing further damage.

It was agreed that the Parish Council need to be prepared as each process of the application was reached. Cllr Tite to seek advice from Cllr Webb. **Action Cllr Tite**

It was agreed that there will be the need for extraordinary meetings as the process proceeds

#### **10) Community Governance Review**

The application for parish boundary reviews has reached through to the second stage of consultation which runs from July to September 2022. This consultation includes consulting with the residents of Horley, Hanwell and Wroxton to seek their opinions. The documents from Cherwell District Council were discussed. Parish Clerk to seek clarification on the points regarding public responses and voting on the project. **Action Clerk**

#### **11) Dates of future meetings**

20<sup>th</sup> October 2022

19<sup>th</sup> January 2023

20<sup>th</sup> April 2023

11<sup>th</sup> May 2023 **7pm** Annual General Meeting and approval of accounts after audit

**7.30pm** Annual Parish Meeting/Village Groups.

27<sup>th</sup> July 2023

19<sup>th</sup> October 2022

It is accepted extra meeting(s) may need to be called to discuss any outstanding matters when and if the situation was necessary.

#### **11) Any other urgent business**

Agreed to pay the CDC Election expenses invoice (£100).

Agreed to pay a donation of £50 to the Clean Slate organisation.

Cllr Wythe – re re-surfacing of Little Lane. Parish Clerk to pursue the possibilities. **Action Clerk**

**MEETING CLOSED AT 20.50pm**