

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON THURSDAY 21st APRIL 2022
7.30pm in the OLD SCHOOL ROOMS, HORLEY.**

PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Martin Hamer, Simon Attfield, Kate Wythe, Bob Barnwell, Duncan Rapier, Clerk to the Council David Beck, District Cllr George Reynolds, District Cllr Douglas Webb. One village resident was also in attendance

1) Apologies for Absence

None to record

2) Declarations of interests

As Chairman of the Cricket Club, D.Beck declared an interest in the cricket club's planning application. There were no other declarations to declare

3) Minutes of the meeting held on 13th January 2022

Acceptance was proposed by Cllr Attfield and seconded by Cllr Barnwell. It was resolved that the minutes be agreed

4) Matters Arising

Drains through the village had been cleaned.

The paperwork for the 2022/23 Precept had been completed and forwarded to Cherwell District Council.

A cheque for £100 donation had been sent to the Oxfordshire Air Ambulance as previously agreed.

The invoice for room hire from the Michael Hardinge Trust had been paid.

Following lengthy conversations with Barclays Bank, the Clerk reported progress has been made and mandates were to be completed.

The Clerk had written to the Parish Parochial Council to suggest that if it became necessary, any Book of Condolences should be in the Church.

Cllr Hamer had discussed with a resident the lighting of the beacon to celebrate the Queen's Jubilee. However, the Parish Council did not have the appropriate insurance cover so this will not be possible.

It was noted that the verges out of the village on the left of the Hornton Road had been cut by a representative of the Taylor family. Meanwhile the Clerk had contacted the regular contractor to agree a plan for cutting the village verges.

Poo Bins – there are currently 4 in the village, the oldest ones being in place since 2002/03. Each actual bin seemed in good condition but the posts didn't. To replace the posts with metal ones would cost £74 plus VAT. Cllrs Hamer and Attfield agreed to replace all the current posts with new wooden ones. **Action Cllrs Hamer/Attfield**

Other matters arising would be covered during this meeting

5) Finance

- **Bank Statement to 31st March 2022 (year end)**

For information to the Members, the reconciled bank statement had been circulated to the Members prior to the meeting and was noted. The report showed bank balances of £39809.46 across the two accounts as at 31st March 2022.

- **Financial Year End 2021/2022**

The Council is no longer required to submit its annual accounts for external audit, and, as in previous years can now certify that it is exempt as neither gross income or gross expenditure exceeded £25,000. Before making a decision as to whether such certification should be approved, the accounts will be submitted to the Council's internal auditor for review, together with the Asset Register, Risk Assessment and Bank Reconciliation. These documents (after the year end of March 31st 2022) were circulated prior to the meeting and Members were asked to review and approve them. Once the Internal Auditor's report is available, Members will then be asked to approve the relevant documentation for publication. The Members accepted the Asset Register, Risk Assessment and Bank Reconciliation

- **2021/22 Budget Monitoring Report**

The budget monitoring report setting out income and expenditure during the period to 31st March 2022 (year end) had been circulated prior to the meeting and the Members resolved to note the report. Proposed Cllr Raper Seconded Cllr Hamer.

- **2022/23 Budget report**

The Budget setting report had been circulated prior to the meeting and was noted.

6) Relevant Correspondence

OALC – letter ref financial support for Ukraine. It was noted that the Parish Council are, by legislation, limited as to what they can spend money on and this did not include any direct payments in support of Ukraine. The Parish Council did wish to record their congratulations to the Ladies Guild who raised around £2000 for support to Ukraine.

Resident David Tite – email ref maintenance of Park House garden retaining wall. The matter was on-going with Cherwell District Council.

Thames Valley Air Ambulance – emailed thank you for the Parish Council donation.

Cherwell District Council -ref green, blue or silver bins. The Parish Council do not own any in the village.

OALC – ref protocols on the death of a prominent person (Operation London Bridge) – noted

Brown & Co – ref a proposal by a local farmer to establish new areas of woodland on their farm. – noted and no comments to make.

Cherwell District Council – Report of the Parish Remuneration Panel. – noted

Oxfordshire County Council – ref any requests for 20mph speed limits. This was discussed and is not considered a current problem at the time of this consideration.

Banbury Star Road Race - The race will be going through the village on 22nd May 2022.

Oxfordshire County Council – ref levels of interest in EV charging points - noted

7) Received **Notice of Planning Applications**

Jones, rear of Quantock House – urgent tree works – **now approved**

Williams, Holly Tree Farm, Hornton Lane – tree works.

Taylor, Hadsham Farm – re-submission of temporary accommodation. – **now approved**

Cross, Rivendell, Wroxton Lane – single storey rear extension. – **now approved**

Hayes, Brook Cottage, Wroxton Lane – tree works. – **now approved**

Wainwright, St.Elmo, Little Lane – Erection of conservatory to rear of property.

Gibbs, Wroxton Lane – tree works.

Michael Hardinge Charitable Trust, Old School Rooms – 2 replacement windows.

Horley Cricket Club – replacement cricket pavilion and equipment store. D.Beck answered questions on behalf of the cricket club and the Parish Council supported this application.

Received **Approvals of Planning Application**

- Also see above
- Berger, Gracemead, Wroxton Lane. – tree works
- Nicholls, Clump House, Hornton Lane. – tree works - two applications.

It was noted that there was a Notice of Planning Application for Wardour House posted on a pole at the bottom of Little Lane. Since this meeting it is established this was an old notice and has subsequently been removed.

8) **Parish Council Elections 2022**

Following the due process, all seven existing Councillors were elected in an uncontested election. The Councillors will remain in office for four years from May 9th 2022. The relevant notices had been circulated to the Members and placed on the Village Notice Board and website as is legally required. Parish Clerk to obtain the necessary paperwork for the members to complete. Deadline for return is June 6th 2022. **Action Clerk/All**

9) Parking issues at Wroxton Lane

There had been a delay in a necessary road survey but the Architects confirmed the application would be going in before the end of April. The village resident in attendance offered his support in approaching villagers for their support of the project. The verges in the area of the proposed car park had been badly damaged. It was agreed to raise the subject of keeping the verges intact at a further meeting.

10) Queens Jubilee Celebrations

The Cricket Club has volunteered the cricket field for party/celebrations on June 5th. Representatives of the various village organisations have been meeting to organise the event. The Parish Council can apply for a grant if the main celebrations are run by the Parish Council, otherwise the Parish Council can nominate the organisation to apply for the grant instead. There has been a request from the Organising Committee to the Parish Council for financial support and as this had been agreed in the Council's budget, a £250 donation would be sent. There may be other grants available. Parish Clerk to inform the Horley Jubilee Committee.

Action Clerk

11) Date of next meetings

12th May 2022 **7pm** Annual General Meeting and approval of accounts after audit

7.30pm Annual Parish Meeting/Village Groups.

28th July 2022

20th October 2022

19th January 2023

It is accepted extra meeting(s) may need to be called to discuss any outstanding matters when and if the situation was necessary.

12) Any other urgent business

Annual Governance review – next District Council review meeting scheduled for May 19th.

Cllr Tite – ref white lines at Junction at the Red Lion pub. These were now almost non-existent. Clerk to contact Highways Department.

Action Clerk

Cllr Tite – ref tyres dumping in the lanes around the village. Cllr Reynolds explained that Cherwell District Council were aware of this, and that it needed a specialist contractor to take these away.

Village resident – ref the ceasing of supply of free poo bags from Cherwell District Council. In reply, Cllr Reynolds explained that this was a financial decision.

Village resident – ref access to the old railway line/Horley Woods. It was pointed out that this is private land with no public right of way.

Cllr Curd – ref the return of motorbikes on Moor Mills land. Cllr Webb confirmed no permission for this activity had been given. It was recommended to report on 101 or there was an on-line option.

MEETING CLOSED AT 21.10pm

DRAFT