

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON
THURSDAY 21st JANUARY 2021 7.30pm**

PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Martin Hamer, Duncan Raper, Simon Attfield, Kate Wythe, Bob Barnwell, District Cllr George Reynolds, Clerk to the Council David Beck.

Item		Action
1	<p>Apologies for absence None to record Due to the Coronavirus crisis, and in line with Government guidance, the meeting was held via 'Zoom' as a virtual meeting.</p>	
2	<p>Declarations of interests None</p>	
3	<p>Minutes of the meeting held on 29th October 2020. Acceptance was proposed by Cllr Barnwell, seconded by Cllr Attfield. It was resolved that the minutes be agreed.</p>	
4	<p>Matters arising There were no matters arising that would not be covered in the course of this meeting.</p>	
5	<p>Relevant Correspondence Received Planning Application approvals 'The Jasmines' Wroxton Lane - Tree works Horley Manor – Tree works Hadsham Farm Weddings – increase number of events Brook Cottage Wroxton Lane – Tree works M.Hamer – amendments to plans to provision of a barn Hornton Lane</p> <p>Received Notices of Planning Applications Hill Crest, Hornton Lane single storey side extension - no comments or objections</p> <p><i>Parish Clerk has investigated the position regarding the recent application 20/02719/F for an extension to Brook Cottage – CDC report it is still under consultation. (25th January 2021)</i></p> <p>OALC – email received reference NALC National Lobby Day – Parish Clerk to respond.</p> <p>It was reported that the County Council are now more open to obligatory 20mph speed limits and there was more chance of requests for the limit receiving approval should the need arise. The Members noted this.</p>	Clerk

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	<p>Wild Pawz exercise field. – It was noted there had been no response from CDC regarding any planning necessary for this venture. After discussion it was agreed to contact CDC again for an update.</p>	<p>Clerk</p>
<p>6</p>	<p>Finance – 2020/21 Bank Statement. A reconciled bank statement report had been circulated prior to the meeting. This showed the Council had £33144.14 in the two accounts. With unpresented cheques totalling £96.00, this left a balance of £33048.14</p> <p>Budget Monitoring Report The Budget Monitoring report to 31st December 2020 had not been received by the members. The Parish Clerk to re-circulate. The Parish Clerk reported that there was an <u>underspend</u> to 31st December 2020 against actual budget costs of £533.80. The budget contingency fund of £4244.52 still remained at that figure.</p> <p>2021/2022 Budget & Precept Cllr Raper had produced a draft 2021/22 budget and this had been circulated prior to the meeting. In view of future spending in the next financial year, after discussion it was proposed to increase the Precept request to £8000.00. This figure was proposed by Cllr Raper and seconded by Cllr Attfield and unanimously agreed by the Members. Parish Clerk to complete the necessary paperwork and forward to CDC. <i>- actioned</i></p> <p>Other matters Bank signatories/authorisation. – Parish Clerk had been in contact with Barclays, but it was proving difficult to bring the matter to a conclusion. It was confirmed the previous Clerk had been removed and the request for Cllr Barnwell’s signature had been actioned and confirmed. On-line banking was still not possible as a second approval person (after the removal of the previous Clerk) had not been confirmed by Barclays. When possible, the Clerk would make an appointment with Barclays Banbury to progress these matters. Meanwhile, the bank accounts could be accessed by the Clerk and payments could be made by cheque using two of the already authorised four signatories.</p> <p>VAT return – the Parish Clerk recommended the return was made on an annual basis at the financial year end, rather than on an ad-hoc basis. This was agreed by the Members.</p> <p>Cllr Reynolds confirmed the Council should apply for £2400 from the Councillor Priority Fund. Thanks were expressed to Cllr Reynolds. <i>This has been actioned and paperwork completed. It has been confirmed that the Council is to receive £2343.50</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

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	<p>Approval was granted for the Clerk to attend an online course regarding the duties and financial matters. Cost £50 plus VAT.</p>	
<p>7</p>	<p>Parking Issues at Wroxton Lane The altered and updated plans/drawings had been circulated prior to the meeting and were discussed at length. It was agreed the new drawings were a far better concept and made sense for a future planning application. After consulting previous Council Meeting minutes it was agreed the next stage should be a public consultation with the Villagers. It was agreed the more support that could be obtained would be of great benefit to any planning application.</p> <p>There were obvious complications in the current climate in holding any public meeting. It was agreed the best way to seek opinion was by the Horley Views magazine which is circulated to all households. The next issue was due circulation in mid March. The Clerk said he would produce a draft article including some drawings/pictures etc for insertion in the March issue. Opinion would be sought by asking the villagers to consider and send comments to the Clerk.</p> <p>The draft article would first be sent to Cllr Tite, then to the members for approval. This process would be completed and sent to the publishers by the end of February. The finished article would also be placed on the website.</p> <p>The current budget costings were noted as... Site set up – compound, site clearance £1000 Car Park grid force, car park entrance tarmac and granite setts £9360 Bridge purchase, delivery and installation £4600 Footway works and stream bank works £6000 Lighting and ducting £5600(?) Landscaping Plans £500 A.Prior Fees £50(?) Planning permission application fees £500(?) Planning permission application consultancy if required (?)</p> <p>Cllr Tite then raised the issue of the damage being done to the verges on Wroxton Lane at the bottom end of the village by vehicles driving on them. Cllr Hamer confirmed the verges were owned by the residents, but were adopted by the Highways Department.</p>	<p>Clerk/Chairman</p>

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	<p>There was a full discussion on this matter and after this, the members agreed the Council were currently committed solely to the car park concept and that the Council should continue with this.</p> <p>After the car park situation had been finalised, a decision could be made on the verge.</p> <p>It was accepted this could take 6 to 9 months minimum.</p>	
8	<p>Date of next meeting Parish Council meeting – 22nd April 2021 7.30pm Annual General Meeting – 13th May 2021 7.00pm Annual Parish Meeting – 13th May 2021 7.30pm</p>	All
9	<p>Any other urgent business The Government have currently stated that the local Elections will take place on May 6th 2021. No Horley Parish Council elections are required. The Council is concerned about the logistics of holding the elections if the pandemic is not totally cleared.</p> <p>Cllr Hamer reported a large bag of road salt had been placed close to the Red lion Public House.</p>	

MEETING CLOSED AT 9.35pm