

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON
THURSDAY 29TH OCTOBER 2020**

PRESENT: Chairman Cllr John Tite, Cllrs Graham Curd, Martin Hamer, Duncan Raper, Simon Attfield, Kate Wythe, Clerk to the Council David Beck. Also in attendance for a period David Marriott (former Clerk)

Item		Action
1	<p>Apologies for absence Bob Barnwell. Due to the Coronavirus crisis, and in line with Government guidance, the meeting was held via 'Zoom' as a virtual meeting.</p>	
	Cllr Tite opened the meeting by offering condolences on behalf of the Council to the relatives and family of Gill Cozens and Stan Hamer	
2	<p>Declarations of interests None</p>	
3	<p>Minutes of the meeting held on 6th August 2020. Proposed by Cllr Curd, seconded by Cllr Wythe it was resolved that the minutes be agreed.</p>	
4	<p>Matters arising In answer to a question, it was confirmed David Beck had started the role of Parish Clerk on October 1st 2020 – the handover from David Marriott (former Clerk) was almost complete. OCC have made some temporary repairs to the damaged footbridges, and will be arranging for the necessary repairs and replacements to be made in the new budget year. Wild Pawz dog training and exercise field. – CDC had opened a file, but to the date of this meeting nothing had been heard from the Enforcement Officer. No follow up from PC</p>	
5	<p>Relevant Correspondence Cherwell DC planning – approval received for Mr.T.Allitt to replace ash Cherwell DC planning – Hadsham Farm Events request to increase number of events – no comments from PC Cherwell DC planning – HME Solutions request for installation of underground wastewater treatments – no comments from PC C & G Vint – re storage tanks at Hornton Quarry. This letter had been circulated previous to the meeting – no comments from the PC Report of the Parish Remuneration Panel – noted but not adopted</p> <p><i>It is noted that in future, all Planning Applications are to be sent to Cllr Barnwell who will advise comments to be forwarded to the CDC Planning Department. If necessary and where applicable, Cllr Barnwell will discuss with the other members of the PC</i></p>	
6	<p>Finance – 2020/21 Budget Monitoring Report A report was annexed to the agenda setting out the income and expenditure incurred by the Council during the period to 30th September 2020. Known current outstanding payments.. CDC Collection of Poo Bins - £240.24 Annual Website domain registration - £15.00</p>	Clerk

**HORLEY PARISH COUNCIL - MINUTES OF THE MEETING HELD ON
THURSDAY 29TH OCTOBER 2020**

	The Council resolved to note the report	
7	<p>Parking Issues at Wroxton Lane</p> <p>A site meeting had been held with the previous Clerk, the Chairman and the Council's retained Engineer to discuss the work needed. The District Council's response to the Council's pre-application submission was discussed, and in particular how the District Council's concerns may be addressed. In particular, the District Council's planning officer expressed the view that the Council's proposed application would be visually intrusive and would be harmful to the visual amenity of the entrance to the village and the Conservation Area. The planning officer also expressed concerns regarding highway safety, as residents parking in the proposed parking area would have to walk for some distance along Wroxton Lane to the pedestrian entrance to The Old Council Houses.</p> <p>The ways in which these concerns can be addressed were discussed, and it was considered that the visual impact of the parking area can be mitigated by suitable landscaping, and Sacha Barnes have been retained to prepare this at a cost of £425 plus VAT. The question of highway safety was discussed, and it was considered that the best way of mitigating this would be to include a pedestrian bridge across the Horley Brook onto the triangle of highway land immediately to the north, and then provide a footpath to join Wroxton Lane as close as possible to the entrance to The Old Council Houses. This would also provide an opportunity for residents, should they wish to do so, to provide their own access from their properties over the former mill race and onto the triangle, and thence to the parking area without using Wroxton Lane. The Council's Engineer, Mr Prior, had prepared plans showing this arrangement, together with estimated costings. Mr Sacha would then prepare a planting scheme for the landscaping areas to be incorporated onto the plan. Meanwhile Mr Prior has been in touch with Oxfordshire County Council's Highways Department, who have indicated that they have no objections to these proposals.</p> <p>A copy of the proposed plan and estimated costings had been circulated prior to this meeting and they were discussed at length and various options considered. Cllr Hamer suggested a second option which included a 'flip round' of the car park on the draft plans. Cllr Hamer confirmed he had had an informal discussion with the owner of the property opposite the proposed area who had expressed concerns over the potential aspect from his property.</p> <p>After discussion, it was agreed to hold a zoom meeting with Mr.Prior to discuss the options with as many Councillor attending as they wished. If Members wish to proceed with an application based on this scheme, in order to maximise the chances of success, it would be wise to conduct some form of public consultation which can provide evidence of the high degree of public support. Assuming this can be achieved, it would be appropriate to ask the District Council Ward Members to ask for the application to be referred to the Planning Committee, rather than determined by Officers under their delegated powers. It will also be necessary to consider how the scheme could be financed, and to consider what form of agreement with the landowner would be acceptable and appropriate.</p>	Clerk

**HORLEY PARISH COUNCIL - MINUTES OF THE MEETING HELD ON
THURSDAY 29TH OCTOBER 2020**

8	<p>Date of next meeting Parish Council meeting - set as 21st January 2021 7.30pm A special 'zoom' meeting to be arranged with Mr.A.Prior to discuss the Wroxton Lane car park.</p>	All Clerk
9	<p>Any other urgent business Bank mandate – it is minuted that David Marriott is removed from the authorised signatories and John Tite (Chairman) and David Beck (Clerk) added. The process had been started with Barclays Bank. Cllr Hamer reported that he has road salt from the council available for the winter period if anyone wishes to store some he may be able to deliver it</p>	Clerk All

MEETING CLOSED AT 8.35pm