

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON
16 April 2020**

PRESENT: Chairman Cllr John Tite, Cllrs Dame Glenys Kyle, Graham Curd, Simon Attfield, Bob Barnwell, Martin Hamer, Duncan Raper. Clerk to the Council David Marriott. Also in attendance County Councillor George Reynolds and District Councillor Douglas Webb.

Item		Action
1	Apologies for absence None. Due to the Coronavirus crisis, and in line with Government guidance, the meeting was held online as a virtual meeting.	
2	Declarations of interests None.	
3	Minutes of the meeting held on 16 January 2020. Proposed by Cllr Tite, seconded by Cllr Attfield it was resolved that the minutes be agreed.	Clerk
4	Matters arising It was noted that the application to register the Cricket Club site as an Asset of Community Value had been submitted, but had not been accepted by Cherwell District Council at this time. It was noted that the first planned cut of the verges would take place shortly. Liaison with OCC regarding the timing of their cut could not take place until the summer, as their plans are not yet in place.	Clerk
5	Finance (a) 2019/20 budget monitoring report to 31.03.20 The income and expenditure statement for the year to 31 March 2020 was approved. It was noted that the budget for churchyard cutting next year is £450, and not as shown. (b) Annual Audit The Asset Register, Risk Assessment and Bank Reconciliation were approved as set out on the report, and it was agreed that the annual accounts be submitted to the Council's internal auditor for his consideration.	Clerk Clerk
6	Parking Issues at Wroxton Lane It was agreed that Mr Ashely Prior be appointed as the Council's Engineer to progress the scheme, in accordance with his fee estimate of £650. The alternative approaches to providing the parking on the land opposite Brook Cottage as set out in the report were discussed. The Council did not express a preference at this stage, but agreed that an initial pre-application consultation with Cherwell District Council should go ahead to establish what type of scheme they would consider appropriate. District Councillor Douglas Webb suggested that an outline planning application may be appropriate, so that details could be submitted later. Cllr Hamer indicated that he would take advice as to the appropriate basis on which the land could be made available to the Council. County Councillor Reynolds indicated that he may have funds available from which he could provide a grant towards the cost of the scheme.	Clerk Clerk Cllr Hamer Clerk
7	Applications for charitable and other donations It was noted that an application had been received from Clean Slate for financial support. The charity provides counselling and emotional support to survivors of abuse in Oxfordshire. The Council agreed to make a grant of £50.	Clerk

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8	Date of next meeting It was noted that, under current restrictions, no Annual General Meeting is required to be held this year. No date was set for the next meeting, and it was agreed that a meeting would be convened when there is business to discuss.	All
14	Any other urgent business C Cllr Reynolds mentioned that the tip at Alkerton remains closed. Cllr Hamer advised that fly tipping is an increasing problem. D Cllr Webb said that Cherwell's litter blitz team are still working, and will address any tipping on highway land. Cllr Kyle outlined the work undertaken by the Horley Coronavirus Support Group to address the crisis. Cllr Tite expressed the Council's thanks for the efforts of all involved, including the many people who have volunteered to help those in isolation. Cllr Tite asked members to encourage all villagers to follow the Horley Views website, where regular updates are provided by the group.	All

MEETING CLOSED AT 8.15pm