

**HORLEY PARISH COUNCIL – MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON
16 MAY 2019**

**PRESENT: Cllrs Simon Attfield, Bob Barnwell, Martin Hamer, John Tite,
Graham Curd, Jennifer Cross, Duncan Raper.
Clerk to the Council David Marriott.**

Item		Action
1	Apologies for absence County Councillor George Reynolds sent his apologies	
2	Declarations of interests None	
3	Nomination and election of the Chairman for the year Cllr John Tite, proposed by Cllr Attfield, seconded by Cllr Curd	
4	Nomination and election of the Vice-Chairman for the year Cllr Martin Hamer, proposed by Cllr Tite seconded by Cllr Barnwell	
5	Allocation of responsibilities <ul style="list-style-type: none"> a. Finance and general purposes Cllr Raper b. Highways and footpaths Cllr Cross and Cllr Curd c. Proposed children’s play area Cllr Attfield d. Planning Cllr Barnwell e. Cricket club liaison Cllr Attfield f. School liaison Cllr Raper g. Michael Hardinge Trust liaison Cllr Tite h. Scout camp liaison Cllr Barnwell i. Communications, notice board Cllrs Barnwell and Curd 	
6	Dates for Future meetings 8 August 2019 17 October 2019 16 January 2020 16 April 2020 21 May 2020	All to note
7	Minutes of the meeting on 18 April 2019 Agreed, proposed by Cllr Attfield, seconded by Cllr Barnwell	Clerk

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8	<p>Matters arising</p> <p>Cllr Hamer confirmed that he had yet to speak to the owners of Brook Cottage regarding their hedge.</p> <p>Cllr Attfield confirmed that the works to the footpath in front of his property have been completed.</p> <p>Cllr Cross registered her concerns regarding the tree stumps in front of Brook Cottage, one of which is not clearly visible due to the long grass. It was agreed that no further action should be taken at this stage, as the Council has submitted an article to appear in the next Horley Views regarding obstructions on highway verges.</p> <p>The Clerk reported that after investigations, in the absence of adequate evidence, Cherwell District Council's Enforcement Officer is not intending to take any further action about people who appear to be living in caravans in the storage area on the site rear of the Old Forge. In order to pursue this the Enforcement Officer would require evidence in the form of photographs and a log indicating when taken, to prove that the vans are being occupied overnight.</p>	Cllr Hamer
9	<p>Annual Audit</p> <p>It was noted that the Internal Auditor's report had been received, and no issues had been raised. Consequently as moved by Cllr Tite and seconded by Cllr Hamer, it was resolved that the Council certify that it is exempt from external audit as provided for under current regulations, and that the Annual Governance Statement and Annual Accounting Statement, as attached to the agenda, be approved.</p>	Clerk
11	<p>Any other urgent business</p> <p>Cllr Barnwell reported that there is a large pothole and blocked drainage gullies at the junction of Manor Orchard and Hornton Lane. The Clerk was asked to report this to Oxfordshire County Council. It was also noted that some potholes have been repaired in Little Lane, but the County Council has indicated that they hope to do further resurfacing in this area later in the year.</p>	Clerk

MEETING CLOSED AT 7.30PM