

**HORLEY PARISH COUNCIL – MINUTES OF THE MEETING HELD ON  
12 April 2018**

**PRESENT: Chairman Martin Hamer, Cllrs Simon Attfield, Graham Curd,  
Duncan Raper. Clerk to the Council David Marriott. Also in attendance District  
Councillor Douglas Webb**

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Item		Action
1	<b>Apologies for absence</b> Councillors John Tite, Bob Barnwell and Jennifer Cross. County Councillor George Reynolds also sent his apologies.	
2	<b>Declarations of interests</b> None	
3	<b>Minutes of the meetings held on 1 February 2018.</b> Proposed by Cllr Attfield, seconded by Cllr Curd it was resolved that the minutes be agreed.	Clerk
4	<b>Matters arising</b> The Clerk reported that enquiries made of British Telecom indicate that the redundant telephone kiosk is scheduled to be removed in September.	
5	<b>Finance</b> <b>(a) 2017/18 budget monitoring report</b> The income and expenditure statement for the year to 31/03/18 was approved. <b>(b) Annual Audit</b> It was noted that, under revised external audit arrangements, it is now possible for the Council to certify that it is exempt from external audit, gross receipts and payments for the year ending 31.3.18 being less than £25,000. It was further noted that, in the event such certification is made, the accounts would be submitted to the Council's internal auditor for his scrutiny, prior to the Annual Governance Statement and Annual Accounting Statements being reported to the Council for approval at a future meeting. The Council's Asset Register, Annual Risk Assessment, and bank reconciliation, which will be provided to the internal auditor were reviewed. Proposed by Cllr Attfield and seconded by Cllr Raper, it was resolved that (i) the Council Certify that it is exempt from external audit, and (ii) that the Asset Register, Annual Risk Assessment, and bank reconciliation be approved.	Clerk  Clerk
6	<b>Land Adjoining the Old Council Houses, Wroxton Lane</b> It was noted that advice has been received from Oxfordshire County Council who would oppose the suggestion that car parking spaces be formed on this land, due to the location of underground services, and possible interference with tree roots. However, the Council considered that parking on the road is likely to continue, and asked the Clerk to pursue with Oxfordshire County Council the possibility widening the road slightly to form two or three spaces in the form of a layby.	Clerk
7	<b>Planning report</b> A report setting out three tree applications dealt with since the last meeting was noted. It was also reported that as a result of enquiries received, Cherwell District Council's enforcement officer had been asked to review building works taking place at Mill Cottage, and had advised that these works comprise Permitted Development. The Clerk was asked to seek a copy of the Enforcement Officer's report to confirm the height of the new building.	Clerk

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8	<p><b>Applications for charitable donations</b></p> <p>It was noted that a request had been received from the knit and stitch group for financial support towards repairs which they are carrying out to the Church Kneelers. Sue Patching addressed the meeting to explain the work which is taking place, and requested a donation of £50 towards the cost of materials. This request was agreed.</p> <p>It was also noted that a request for support had been received from North Oxon and South Northants Citizens Advice, who indicated that they had provided advice to six Horley residents during 2017/18. The Council agreed to make a donation of £50 to Citizens Advice.</p>	Clerk  Clerk
9	<p><b>Highway Matters and kerbing at Church Lane</b></p> <p>It was noted that Oxfordshire County Council had undertaken some resurfacing and repairs to Hornton Lane during the week leading up to the meeting. The works appeared to have been completed to a good standard. It was also noted that the County Council has yet to supply a date when the kerbing works at Church Lane are likely to commence.</p>	Clerk
10	<p><b>Community Composting Scheme</b></p> <p>Brian Ashdown addressed the meeting. He is leading an Eco-Church project, and is keen to widen this to encompass the whole village. On reflection he now feels that community composting may not be a practical proposition, but may well be keen to engage the Council on other initiatives. There was some discussion on the possibility of wild flower planting on the triangle adjoining the Old Council Houses, and on the wide verges close to the village gates. Mr Ashdown will consider this further. It was also felt that it would be advantageous if a bottle bank could be located in the village, and that the best location might be adjacent to the new cricket pavilion when it is built. This should be taken up with the cricket club at the appropriate time.</p>	
11	<p><b>Play area</b></p> <p>The Clerk reported a response received from the owner of land previously identified as a possible site for a play area, indicating that he is no longer willing to make part of his land to available for use as a play area. Cllr Attfield said that he would go back to the landowner in light of his previous discussion, when the cricket club's new pavilion scheme is further advanced.</p>	Cllr Attfield
12	<p><b>Reports from external organisations</b></p> <p>None</p>	
13	<p><b>Date of next meeting</b></p> <p>Thursday 17 May 2018 - 7.00pm Annual General Meeting - 7.30pm Annual Parish Meeting</p>	All
14	<p><b>Any other urgent business</b></p> <p>None</p>	Clerk

**MEETING CLOSED AT 8.40 pm**