

HORLEY PARISH COUNCIL

AGENDA

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will be held in the Old School Room at 7.30 pm on Thursday 11 February 2016.

Clerk to Horley Parish Council

- 1) Apologies
- 2) Declaration of Interests
- 3) Cricket Club

Update from David Beck

- 4) Minutes of the meetings held on 12 November 2015 and 7 January 2016

Minutes attached.

- 5) Matters arising
- 6) Finance - 2015/16 budget monitoring report (report attached)

a) The attached report shows income and expenditure to date, as compared to the annual budget. The unbudgeted expenditure on the defibrillator and kerbing scheme will be met partly from the contingency, and partly from reserves allocated for those purposes.

b) A request for financial support has been received. This request is from the Katherine House Hospice which is celebrating its 25th anniversary this year. I am sure Members will be very familiar with the excellent work which the Hospice does for the local community. They have to raise £2.5m per annum which they do through the community and businesses. They would welcome any support which the Council feels able to provide towards their running costs.

- 7) Kerbing works in Wroxton Lane

The planned works to kerb a section of the verge along Wroxton Lane were commenced by Oxfordshire County Council during the week commencing 1 February. Unfortunately the contractor used the wrong colour of kerbing, and has been asked to replace the kerbs installed with the colour ordered. At the time of preparation of this report, the amended programme for completion of the works is unknown.

Approximately 10 days before work commenced, residents in the lane were advised as to what was happening through a letter distributed by the Clerk to the Council. Following this the three householders who had opposed the scheme when it was considered by the Council in August last year raised further objections, and sought to delay or prevent the

works going ahead. The Council may need to consider how it communicates with residents on future projects.

As a result of these works being commissioned, the Council has been asked to consider whether it would be appropriate to do similar works to protect the verge alongside the churchyard wall in Church Lane, where similar erosion is arising from vehicles parking.

8) Planning Report

a) Only one application has been received since the last report to the November meeting, comprising an application to prune a tree at Brantlith, Manor Orchard, to which no objections were raised.

b) The Council has been consulted on three substantial strategic planning documents which have been published as part of the Local Plan. These will be available for inspection at the meeting, and can be found at www.cherwell.gov.uk/policypublicconsultation. The consultation period runs until 11 March, and there is a workshop for parish councils at Bodicote House on 23 February. Members are invited to consider how they wish to formulate a response to these consultations.

9) Reports from external organisations

Any Member reports from external organisations.

10) Rural neighbourhood policing

The Council has been invited to attend a Banbury Rural Neighbourhood meeting at the Police Station at 7pm on 15 March 2016. The meeting has been called so that the Police can update parish councils as to what has been happening in the rural areas over the last year, and to enable parish representatives to put forward any queries or issues which they wish to raise. Members are invited to consider whether they wish to be represented at this meeting, and whether there are any particular issues which they wish to raise.

11) Community transport

It was noted at the November meeting that Horley's weekly subsidised bus service will be ending on 1 April. It was agreed that enquiries should be made to establish whether a village lift share scheme should be organised. Following this, the matter was raised through the Horley Views website, asking anyone who is in need of assistance with transport to contact the Clerk to the Council. The only response received was from Mike Patching who was aware of two residents who do have difficulties with transport, but who do get lifts from other residents from time to time on an ad-hoc basis.

Since the last meeting the Council has been advised that the Banbury and District Dial-a-Ride service has secured funding to provide a daily service in the Banbury area. This is available to people who have mobility issues, or who have no available bus service, who can register with the service and then secure assistance. It is recommended that this service is publicised through Horley Views.

12) Land adjoining the Old Council Houses, Wroxton Lane

It was agreed at the November meeting that the Council investigate the possibility of acquiring the County Council land adjoining the Old Council Houses. The County Council

has undertaken an internal consultation on this, and no objections have been raised to the possible transfer of the land to the Council.

If the Council wishes to pursue this, it will be necessary for the County Council to formally declare the land surplus. Their agents will then be invited to negotiate terms for its disposal. Before any transfer can be completed it will be necessary to obtain a Stopping Up Order, so the land ceases to be highway land, and in order to do this, it will be necessary to first obtain planning consent for some alternative use.

The first step for the Council to take in pursuing this proposal is to consider what they would wish to use the land for, and what local consultations they propose to undertake.

13) Cherwell District Council Housing Policy

In January Cherwell District Council published a Rural Housing pack which comprised an updated housing allocation scheme, and information on rural affordable housing, including rural exception sites. These sites may be allocated exclusively for affordable housing where there is local demand, and where general housing would not be permitted. Cherwell's last housing needs survey did not indicate any demand for affordable housing in the village, but this is understood to have been carried out five years or so ago.

The information will be available at the meeting, or can be inspected at www.cherwell.gov.uk/ruralaffordablehousing.

14) HM the Queen 90th Birthday Celebrations

A letter has been received from the Lord-Lieutenant of Oxfordshire regarding the Queen's 90th birthday celebrations on the weekend of 11 and 12 June. Parishes are encouraged to organise their own celebrations. The Lord-Lieutenant's letter is attached at Appendix 1 to this report.

15) Date of next meeting

Thursday 14 April 2016 – 7.30 pm.

16) Any other urgent business

REPORTS

Item 6(a) - 2015/16 budget monitoring report

HORLEY PARISH COUNCIL - MEETING 11 FEBRUARY 2016 BUDGET MONITORING REPORT TO 31 DECEMBER 2015

| | | | | Budget | Spent to | projected | Budget |
|----|------------------------------|--|--|-----------|----------|---------------------|---------|
| | <u>Category Description.</u> | | | 2015/2016 | 31.12.15 | under/ overspend | 2016/17 |
| 1 | Clerk's Salary | | | £0.00 | £0.00 | £0.00 | £0.00 |
| 2 | Clerk's Expenses | | | £150.00 | £132.54 | -£17.46 | £150.00 |
| 3 | Churchyard Maintenance | | | £400.00 | £400.00 | £0.00 | £400.00 |
| 4 | Insurance | | | £420.00 | £280.38 | -£139.62 | £300.00 |
| 5 | Election Expenses | | | £0.00 | £0.00 | £0.00 | £0.00 |
| 6 | School Room Hire | | | £150.00 | £0.00 | £0.00 | £150.00 |
| 7 | Subscriptions | | | | | | |
| | OALC | | | £135.00 | £0.00 | £0.00 | £140.00 |
| | SLCC | | | £45.00 | £48.00 | £3.00 | £50.00 |
| | ORCC | | | £30.00 | £0.00 | £0.00 | £30.00 |
| 8 | Petty Cash | | | £0.00 | £0.00 | £0.00 | £0.00 |
| 9 | Audit Fee | | | £0.00 | £0.00 | £0.00 | £0.00 |
| 10 | S137. Grants | | | | | | |
| | Horley Views | | | £0.00 | £0.00 | £0.00 | £0.00 |
| | Horley Views website | | | £50.00 | £27.00 | -£23.00 | £50.00 |
| | Horley Footlights | | | £0.00 | £0.00 | £0.00 | £0.00 |
| | C.A.B. | | | £25.00 | £0.00 | -£25.00 | £0.00 |
| | Others | | | £150.00 | £50.00 | -£100.00 | £150.00 |
| 11 | Dog Bins | | | | | | |
| | Servicing | | | £370.00 | £192.19 | £15.00 | £385.00 |
| 12 | Hedges | | | £300.00 | £0.00 | £0.00 | £300.00 |
| 13 | Village Signs/gates | | | £0.00 | £0.00 | £0.00 | £0.00 |
| | Land Registry | | | £0.00 | £4.00 | £4.00 | £0.00 |
| | Parish Plan | | | £0.00 | £0.00 | £0.00 | £0.00 |

| | | | | | | | |
|----|----------------------------------|--|--|-----------|------------|------------|-----------|
| 14 | Contingency | | | £4,000.00 | £0.00 | -£4,000.00 | £3,470.00 |
| | Defibrillator (s137 expenditure) | | | | £1,500.00 | £1,500.00 | £650.00 |
| | Kerbing works | | | | £11,163.02 | £11,163.02 | £0.00 |
| | | | | | | | |
| | TOTAL | | | £6,225.00 | £13,797.13 | £8,379.94 | £6,225.00 |

| | | |
|-------------------------------------------|----------------------------------------|-------------------|
| Business saver account balance 31.3.15 | | £21,729.54 |
| Community account balance 31.3.15 | | £100.00 |
| | | <u>£21,829.54</u> |
| less expenditure relating to 2014/15 | | £277.07 |
| | | <u>£21,552.47</u> |
| Income | Precept including any additional grant | -£6,229.47 |
| | Interest | -£7.97 |
| | VAT recovery | -£2,083.07 |
| | | <u>£29,872.98</u> |
| Outstanding income | Precept | £0.00 |
| | Interest | -£2.00 |
| | VAT recovery | £0.00 |
| | | <u>£29,874.98</u> |
| Less budgeted expenditure over/underspend | | £6,225.00 |
| | | £8,379.94 |
| Projected Balance 31.3.16 | | £15,270.04 |
| Reserves | | |
| Money for Roadworks | | £5,697.48 |
| Play Area | | <u>£5,000.00</u> |
| Unallocated balance | | <u>£4,572.56</u> |



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Office of Her Majesty's
Lord-Lieutenant of Oxfordshire
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2 December 2015

Mr Marriott
Horley Parish Council
Park House
Hornton Lane
Horley
Banbury
OX15 6BJ

Dear Mr Marriott,

Her Majesty the Queen's 90th Birthday. Celebrations in June 2016.

The weekend of 11th and 12th of June 2016 is going to be one of national celebration of Her Majesty the Queen's 90th Birthday. There will be a national service of thanksgiving in St Paul's Cathedral that weekend, and we are planning a special civic service in Christ Church Cathedral for the 11th of June. The Queen's grandson, Peter Phillips, is organising a massive street party in The Mall to which representatives of all those voluntary sector organisations of which The Queen or the Duke of Edinburgh are patrons, will be invited. As part of that, councils and parishes around the country are being encouraged in their turn to encourage and support celebrations, particularly in the form of street parties as happened for The Queen's Diamond Jubilee three years ago. My task is to ask you to do the same.

In thinking about this and in supporting local activity, please could you bear in mind that through the channels of the Church of England, support has already been given for the arrangement of similar sorts of celebration and it is important that there not be overlapping (and probably confusing!) activity.

If, in due course, you were able to let me know what, – if any – activity has been planned, especially over the main weekend of celebration, this would be very helpful for me.

A handwritten signature in black ink, appearing to read 'Tim Stevenson'.

TIM STEVENSON