

HORLEY PARISH COUNCIL

AGENDA

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will be held in the Old School Room at 7.30 pm on Thursday 12 November 2015.

Clerk to Horley Parish Council

- 1) Apologies
- 2) Declaration of Interests
- 3) Minutes of the meetings held on 13 August 2015
- 4) Matters arising
- 5) Oxfordshire County Council budget savings

Oxfordshire County Council is currently undertaking a public consultation exercise on potential further budget savings. They calculate that they will need to save approximately £50 million pounds over the next four years, and have set out various options. These can be inspected on the Council website (www.oxfordshire.gov.uk) following the links to consultations. Members are invited to consider whether they wish to respond to this consultation.

The County Council has also indicated that it is keen to work with Parish Councils to devolve certain responsibilities with a view to improving value for money. Full details of these proposals can be found on the County's website at www.oxfordshire.gov.uk/oxfordshiretogether. It is prepared to pass down various responsibilities and in some cases there would be a small budget to transfer. In the case of grass cutting, the budget is £408.25 pa. A plan has been obtained showing the areas which the County accept responsibility for, and it is apparent that the majority of these are in fact cut by neighbouring residents. Members may wish to consider accepting this responsibility, and making provision in the budget for next year. In that event, the Council would be required to enter into a legal agreement with OCC formalising the arrangement.

6) Finance - 2015/16 budget monitoring report (report attached)

a) The attached report shows income and expenditure to date, as compared to the annual budget. The unbudgeted expenditure on the defibrillator and kerbing scheme will be met partly from the contingency, and partly from reserves allocated for those purposes.

b) The attached report contains an additional column setting out a draft budget for next year, calculated on the assumption that the Council wishes to retain the current precept of £6,225. This budget may need to be adjusted if the Council wishes to take on any County Council services.

c) Two requests for financial support have been received. The first is from OxBel (www.oxbel.org.uk) a charity which seeks to recruit volunteers who offer friendship and support to people with life limiting conditions. The second is from Oxfordshire Association for the Blind (www.oxeyes.org.uk). This charity provides support to visually impaired people. Meanwhile the Council's budget includes provision for a grant of £25 to Banbury CAB. The CAB has been invited to request grant assistance, but has not done so. Members are requested to consider how to deal with these applications.

7) Kerbing works in Wroxton Lane

As agreed at the last meeting, an order has been placed with the County Council for the agreed kerbing works in Wroxton Lane. The County required payment in full before taking any action, and their invoice has been settled. Councillor Barnwell and the Clerk met the County Council engineer and his contractor on site on Wednesday 7 October to discuss the works, and to ensure there is no confusion as to what is required. Unfortunately, the nature of the works require a temporary road closure, and the County Council are now progressing this. However, the necessary statutory process will take approximately three months to complete, and consequently, the County Council are programming the works on site to be carried out in February 2016.

8) Acquisition of a Defibrillator

As agreed at the last meeting, an order was placed with Community Heartbeat to install a defibrillator on the front elevation of the Red Lion, and this work was completed on 27 October. The availability of the equipment is being publicised through the Horley Views website. As part of the package, Community Heartbeat will provide a training session covering both the use of the defibrillator, and wider issues surrounding cardiac arrest. This training will take place in the Old School on 18 November at 7.30pm, and is open to all parishioners. It is not a requirement that people receive training before using the defibrillator, as it contains adequate simple instructions, and access to it is obtained by calling the 999 emergency number.

9) Speeding Through the Village

Oxfordshire County Council undertook a speed monitoring exercise on Hornton Lane during the week commencing 23 June, opposite Horley House. Copies of the survey results showing both the number of vehicles, and the speed at which they were travelling are annexed to this report. It may be noted that whilst the majority of vehicles were travelling within the 30 mph speed limit, some were travelling at between 31 and 35 mph, and a very small number at speeds higher than that.

Concerns have also been raised with the County Council regarding the speed of traffic crossing the bridge on Banbury Lane, and the speed of traffic across this bridge. To date it has not been possible to obtain the County Council's comments on this, but the Clerk continues to pursue the issue.

10) Planning Report (report attached)

Planning applications received since the last meeting, and the Council's response to those applications, are set out in the report enclosed below. During the consultation period on application number 15/00499/F, concerns were raised by objectors regarding the road constructed recently to provide access to this site. Cherwell District Council has indicated that these works required planning consent, but no application had been submitted. Members may care to consider whether it is appropriate to query with CDC why enforcement action was not taken.

11) Horley Views Website (report attached)

Members will be aware that the Horley Views site is maintained by Debra Fox and Di Marriott. Debra Fox has met the cost of registering the domain name at £12 for 2014/15 and £15 for 2015/16. It is recommended that these costs totalling £27 be reimbursed to her. Provision for this has been made in this year's budget

The Parish council's pages on the site were visited 702 times during the months of January to October. An analysis showing the number of visits to specific pages is attached below. Debra and Di would welcome feedback from the Parish Council as to whether the site generally meets their needs, and any comments or suggestions which Members would like to make.

12) Reports from external organisations

Any Member reports from external organisations.

13) Date of next meeting

Thursday 11 February 2016 – 7.30 pm.

14) Any other urgent business

REPORTS

Item 6(a) - 2015/16 budget monitoring report

HORLEY PARISH COUNCIL - MEETING 12 NOVEMBER 2015 BUDGET MONITORING REPORT TO 30 SEPTEMBER 2015

			Budget	Spent to	projected	Budget
	<u>Category Description.</u>		2015/2016	30.9.15	under/ overspend	2016/17 (Draft)
1	Clerk's Salary		£0.00	£0.00	£0.00	£0.00
2	Clerk's Expenses		£150.00	£132.54	-£17.46	£150.00
3	Churchyard Maintenance		£400.00	£0.00	£0.00	£400.00
4	Insurance		£420.00	£280.38	-£139.62	£300.00
5	Election Expenses		£0.00	£0.00	£0.00	£0.00
6	School Room Hire		£150.00	£0.00	£0.00	£150.00
7	Subscriptions					
	OALC		£135.00	£0.00	£0.00	£140.00
	SLCC		£45.00	£0.00	£0.00	£50.00
	ORCC		£30.00	£0.00	£0.00	£30.00
8	Petty Cash		£0.00	£0.00	£0.00	£0.00
9	Audit Fee		£0.00	£0.00	£0.00	£0.00
10	S137. Grants					
	Horley Views		£0.00	£0.00	£0.00	£0.00
	Horley Views website		£50.00	£0.00	£0.00	£50.00
	Horley Footlights		£0.00	£0.00	£0.00	£0.00
	C.A.B.		£25.00	£0.00	£0.00	£0.00
	Others		£150.00	£0.00	£0.00	£150.00
11	Dog Bins					
	Servicing		£370.00	£192.19	£15.00	£385.00
12	Hedges		£300.00	£0.00	£0.00	£300.00
13	Village Signs/gates		£0.00	£0.00	£0.00	£0.00
	Land Registry		£0.00	£4.00	£4.00	£0.00
	Parish Plan		£0.00	£0.00	£0.00	£0.00

14	Contingency			£4,000.00	£0.00	-£4,000.00	£3,470.00
	Defibrillator (s137 expenditure)				£1,500.00	£1,500.00	£650.00
	Kerbing works				£11,163.02	£11,163.02	£0.00
	TOTAL			£6,225.00	£13,272.13	£8,524.94	£6,225.00

Business saver account balance 31.3.15		£21,729.54
Community account balance 31.3.15		£100.00
		<u>£21,829.54</u>
less expenditure relating to 2014/15		£277.07
		<u>£21,552.47</u>
Income	Precept including any additional grant	-£6,229.47
	Interest	-£6.11
	VAT recovery	-£190.54
		<u>£27,978.59</u>
Outstanding income	Precept	£0.00
	Interest	-£5.00
	VAT recovery	-£1,892.53
		<u>£29,876.12</u>
Less budgeted expenditure over/underspend		£6,225.00
		£8524.94
Projected Balance 31.3.16		£15,126.18
Reserves		
Money for Roadworks		£5,697.48
Play Area		<u>£5,000.00</u>
Unallocated balance		£4,428.70

Item 10 - Planning Report

The applications on which the Council has been consulted since the last meeting are summarised below. All decisions issued by the Council in response to applications received are displayed on the village website (www.TheHorleyViews.com), including a link to the relevant application on the CDC website.

Application Number	Applicant	Description	Horley PC response
15/01367/F	Mr David Taylor	Alterations and erection of single and two storey extension at 2 Manor Cottages, Manor Orchard	No objections
15/00499/F	Mr R.W. Freeman	Construction of a new house incorporating existing stone barn off Little Lane	Objections submitted (application subsequently withdrawn)

Item 11 Horley Views website visits

WEBSITE STATS 2015

	Parish Council (title page)	Notice board	Planning	Agenda and Minutes	Councillors	Constitution	Finance	Total
January	5	19	7	15	8	3	2	59
Feb	3	7	31	12	2			55
March	4	10	21	6	1			42
April	4	11	16	6	4			41
May	3	29	29	33	7	1	2	104
June	8	24	26	34	13	2	2	109
July	1	23	20	11	5	2	1	63
August	11	17	24	26	11	2	1	92
September	2	14	16	18	6	2	2	60
October	4	12	33	14	6	7	1	77
	45	166	223	175	63	19	11	702

Annexe Vehicle count

Site No: 00015053

Site Reference: 00015053

Horley - Hornton Lane Outside Horley House

Vehicle Count Summary

From 23/06/2015 To
30/06/2015

Channel: Northbound

Time Begin	Mon	Tue	Wed	Thu	Fri	Sat	Sun	5-Day Av	7-Day Av
0:00	1	0	0	1	0	3	14	0	3
1:00	0	1	0	1	0	1	3	0	1
2:00	0	0	0	0	0	3	2	0	1
3:00	0	0	0	0	0	0	1	0	0
4:00	0	1	0	1	0	0	1	0	0
5:00	0	0	1	0	1	1	0	0	0
6:00	5	6	7	7	4	2	0	6	4
7:00	23	28	22	23	29	7	3	25	19
8:00	50	47	41	63	41	11	7	48	37
9:00	28	43	44	34	31	22	8	36	30
10:00	24	26	21	26	32	25	23	26	25
11:00	17	18	29	20	16	27	20	20	21
12:00	25	24	23	25	29	23	32	25	26
13:00	18	23	19	19	28	30	25	21	23
14:00	29	27	36	28	33	52	24	31	33
15:00	37	46	41	47	48	19	34	44	39
16:00	41	28	35	38	35	22	11	35	30
17:00	33	31	38	27	20	18	19	30	27
18:00	25	25	26	23	21	21	11	24	22
19:00	18	25	23	23	19	32	10	22	21
20:00	10	12	12	14	15	22	12	13	14
21:00	8	5	11	15	9	10	7	10	9
22:00	3	5	6	6	8	7	3	6	5
23:00	3	6	1	7	6	11	0	5	5
12H,7-19	350	366	375	373	363	277	217	365	332
16H,6-22	391	414	428	432	410	343	246	415	381
18H,6-24	397	425	435	445	424	361	249	425	391
24H,0-24	398	427	436	448	425	369	270	427	396
Am	8:30	8:30	8:45	8:15	8:30	9:30	10:15	-	-
Peak	55	58	58	68	52	30	28	58	50
Pm	14:15	14:45	14:30	14:45	14:45	14:00	15:00	-	-
Peak	45	53	48	52	52	52	34	50	48

Collated from 15 minute interval data

Created at 11:04:14 on 22 Sep 2015

Site No: 00015053

Site Reference: 00015053

Horley - Hornton Lane Outside Horley House

From 23/06/2015 To
30/06/2015

Channel: Southbound

Vehicle Count Summary

Time Begin	Mon	Tue	Wed	Thu	Fri	Sat	Sun	5-Day Av	7-Day Av
0:00	1	0	0	1	0	0	21	0	3
1:00	0	0	0	0	0	0	0	0	0
2:00	0	0	0	0	0	0	2	0	0
3:00	0	0	0	0	1	0	1	0	0
4:00	0	0	0	1	1	2	2	0	1
5:00	3	4	5	4	2	0	0	4	3
6:00	9	12	9	6	6	5	1	8	7
7:00	19	20	25	22	22	4	3	22	16
8:00	31	32	31	38	30	11	6	32	26
9:00	58	38	33	45	45	31	26	44	39
10:00	27	23	23	19	30	25	22	24	24
11:00	13	28	22	26	30	21	35	24	25
12:00	31	35	41	27	21	24	31	31	30
13:00	28	27	44	25	31	22	18	31	28
14:00	25	16	17	16	28	29	27	20	23
15:00	44	55	40	52	48	27	17	48	40
16:00	36	25	48	38	38	21	22	37	33
17:00	32	28	31	25	26	27	36	28	29
18:00	27	40	18	24	20	15	28	26	25
19:00	20	18	14	23	25	20	11	20	19
20:00	3	15	15	15	9	4	5	11	9
21:00	9	7	7	11	11	10	5	9	9
22:00	2	6	7	4	4	10	4	5	5
23:00	1	4	1	3	4	22	0	3	5

12H,7-19	371	367	373	357	369	257	271	367	338
16H,6-22	412	419	418	412	420	296	293	416	381
18H,6-24	415	429	426	419	428	328	297	423	392
24H,0-24	419	433	431	425	432	332	321	428	399

Am Peak	9:00	9:15	7:30	8:45	8:45	9:00	11:00	-	-
	58	40	35	51	47	31	35	46	42
Pm Peak	15:30	15:15	12:30	15:30	15:30	14:30	17:30	-	-
	50	57	56	59	57	34	37	56	50

Collated from 15 minute interval data

Created at 11:04:14 on 22 Sep 2015

Speed survey

Site Reference:
 Site No: 00015053 00015053
 Horley - Hornton Lane Outside Horley House
 Speed Summary (Mon to Fri)-Limit From 23/06/2015 To
 30 Mph 30/06/2015

Channel:
 Northbound

Time	Total	85th	Mean	Std.	Bin 1	Bin 2	Bin 3	Bin 4	Bin 5	Bin 6	Bin 7	Bin 8	Bin 9	Bin 10	Bin 11	Bin 12	Bin 13
Begin	Vol.	%ile	Ave.	Dev.	<6Mph	6-<11	11- <16	16- <21	21- <26	26- <31	31- <36	36- <41	41- <46	46- <51	51- <56	56- <61	=>6 1
0:00	0	-	38.5	-	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	-	26	-	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00	0	-	-	-	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00	0	-	-	-	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	-	26	-	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00	0	-	38.5	-	0	0	0	0	0	0	0	0	0	0	0	0	0
6:00	6	-	32.6	6	0	0	0	0	0	0	3	1	0	0	0	0	0
7:00	25	34	29.1	4.9	0	0	0	1	5	10	8	1	0	0	0	0	0
8:00	48	33.4	28.1	5.9	0	0	1	2	10	23	10	1	0	0	0	0	0
9:00	35	32.1	26.1	7.3	0	0	4	2	9	14	6	2	0	0	0	0	0
10:00	26	32.5	26.2	6.8	0	0	1	2	7	8	5	1	0	0	0	0	0
11:00	20	33.8	27.4	6.2	0	0	1	0	5	7	5	1	0	0	0	0	0
12:00	24	32.4	27.7	5	0	0	1	1	4	13	5	0	0	0	0	0	0
13:00	21	33.6	28.1	7	0	0	0	0	4	9	5	2	0	0	0	0	0
14:00	31	33.6	28.2	5.6	0	0	0	1	6	12	9	1	0	0	0	0	0
15:00	44	32.8	27.4	6.4	0	0	1	2	2	8	20	7	2	0	0	0	0
16:00	36	34.6	28.6	5.9	0	0	0	1	1	7	13	9	4	0	0	0	0
17:00	29	34.8	29.3	5.9	0	0	0	0	2	4	12	9	3	0	0	0	0
18:00	24	35	29.5	6.6	0	0	0	0	0	5	7	7	1	1	0	0	0
19:00	22	34.1	29.3	4.2	0	0	0	0	0	3	10	6	1	0	0	0	0

20:00	13	35	29.4	5.6	0	0	0	1	2	5	3	1	0	0	0	0	0
21:00	9	-	29.5	5.1	0	0	0	0	1	2	4	0	0	0	0	0	0
22:00	6	-	29	4.4	0	0	0	0	1	3	1	0	0	0	0	0	0
23:00	5	-	29.2	6.8	0	0	0	0	1	1	0	0	0	0	0	0	0

12H,7-19	363	34	28.3	5.6	0	1	11	14	74	148	85	19	1	0	0	0	0
16H,6-22	413	34.2	28.5	5.5	0	1	11	15	80	165	101	22	1	0	0	0	0
18H,6-24	424	34.1	28.5	5.5	0	1	11	15	82	169	102	22	1	0	0	0	0
24H,0-24	424	34.1	28.5	5.5	0	1	11	15	82	169	102	22	1	0	0	0	0

Am	8:30	-	-	-	-	9:15	8:45	8:30	8:45	8:30	8:30	8:30	8:45	7:45	-	-	-
Peak	57	-	-	-	-	1	4	3	10	25	11	2	1	0	-	-	-

Pm	14:45	-	20:15	12:30	-	15:15	15:0	14:1	14:3	14:4	14:1	16:0	18:3	20:1	-	-	-
Peak	49	-	30.5	7.2	-	1	2	3	10	23	11	3	1	0	-	-	-

Collated from 15 minute interval data

Created at 11:04:59 on 22 Sep 2015

Site Reference:
 Site No: 00015053 00015053
 Horley - Hornton Lane Outside Horley House
 Speed Summary (Mon to Fri)-Limit From 23/06/2015 To
 30 Mph 30/06/2015

Channel:
 Southbound

Time	Total	85th	Mean	Std.	Bin 1	Bin 2	Bin 3	Bin 4	Bin 5	Bin 6	Bin 7	Bin 8	Bin 9	Bin 10	Bin 11	Bin 12	Bin 13
Begin	Vol.	%ile	Ave.	Dev.	<6Mph	6-<11	11- <16	16- <21	21- <26	26- <31	31- <36	36- <41	41- <46	46- <51	51- <56	56- <61	=>6 1
0:00	0	-	36	-	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	-	-	-	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00	0	-	-	-	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00	0	-	28.5	-	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	-	31	-	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00	4	-	32.9	5	0	0	0	0	0	0	1	1	0	0	0	0	0
6:00	8	-	34.7	6.8	0	0	0	0	1	1	2	1	0	0	0	0	0
7:00	21	34.8	30	5.3	0	0	0	0	4	8	7	2	0	0	0	0	0
8:00	33	32.9	27	5.7	0	0	2	3	7	11	7	0	0	0	0	0	0
9:00	44	34.2	27.9	6.2	0	0	3	3	8	15	10	3	0	0	0	0	0
10:00	24	33.6	26.7	8.2	0	0	3	1	6	8	4	2	0	0	0	0	0
11:00	24	34.8	27.6	7.1	0	0	2	1	4	8	4	2	0	0	0	0	0
12:00	31	34.1	28.3	6.4	0	0	0	3	7	13	6	1	0	0	0	0	0
13:00	31	34.4	28.4	6.1	0	0	0	2	7	12	6	2	0	0	0	0	0
14:00	20	34.1	27.5	8.3	0	1	1	1	4	6	5	1	0	0	0	0	0
15:00	48	33.2	28.3	4.9	0	0	0	1	11	23	12	0	0	0	0	0	0
16:00	37	33.6	28.3	6.5	0	0	2	0	7	17	8	0	0	0	0	0	0
17:00	28	36.4	30.5	7.4	0	0	1	0	4	8	9	3	1	0	0	0	0
18:00	25	35	29.6	5.9	0	0	0	1	5	9	8	1	1	0	0	0	0
19:00	19	34.1	28.8	6	0	0	0	0	2	9	6	0	0	0	0	0	0
20:00	11	35	29.5	5.8	0	0	0	1	0	5	4	1	0	0	0	0	0

21:00	8	-	29.9	4.9	0	0	0	0	0	3	3	0	0	0	0	0	0
22:00	5	-	28.9	3.4	0	0	0	0	0	3	0	0	0	0	0	0	0
23:00	3	-	31.2	3.5	0	0	0	0	0	1	0	0	0	0	0	0	0

12H,7-19	366	34	28.1	5.9	0	1	14	16	74	138	86	17	2	0	0	0	0
16H,6-22	412	34.1	28.3	5.8	0	1	14	17	77	156	101	19	2	0	0	0	0
18H,6-24	420	34.1	28.3	5.7	0	1	14	17	77	160	101	19	2	0	0	0	0
24H,0-24	424	34.2	28.4	5.8	0	1	14	17	77	160	102	20	2	0	0	0	0

							10:3										
Am	8:45	-	-	-	-	9:45	0	8:30	8:45	9:00	9:00	9:15	9:45	6:15	6:45	6:45	-
Peak	44	-	-	-	-	1	2	3	10	16	10	3	1	0	0	0	-
							16:4	12:3	15:3	15:3	15:1	17:0	17:4	16:0		17:3	
Pm	15:15	-	23:00	14:00	-	14:30	5	0	0	0	5	0	5	0	-	0	-
Peak	54	-	31.2	8.3	-	1	2	3	11	26	13	3	1	1	-	0	-

Collated from 15 minute interval data

Created at 11:04:59 on 22 Sep 2015